

I. DENOMINATION OF EVENT

VENUE: MECHELEN  
DATE: 26-30 December 2019  
NF: BEL  
Indoor:  Outdoor:



- |                                       |                                 |                                 |                                  |                                 |   |
|---------------------------------------|---------------------------------|---------------------------------|----------------------------------|---------------------------------|---|
| <input type="checkbox"/> CDI1*        | <input type="checkbox"/> CDI2*  | <input type="checkbox"/> CDI3*  | <input type="checkbox"/> CDI4*   | <input type="checkbox"/> CDI5*  | <input checked="" type="checkbox"/> CDI-W |
| <input type="checkbox"/> CDIO2*       | <input type="checkbox"/> CDIO3* | <input type="checkbox"/> CDIO4* | <input type="checkbox"/> CDIO5*  | <input type="checkbox"/> -NC    |   |
| <input type="checkbox"/> CDIJ         | <input type="checkbox"/> CDIY   | <input type="checkbox"/> CDIP   | <input type="checkbox"/> CDIU25  | <input type="checkbox"/> CDICH  |   |
| <input type="checkbox"/> CDIOJ        | <input type="checkbox"/> CDIOY  | <input type="checkbox"/> CDIOP  | <input type="checkbox"/> CDIOU25 | <input type="checkbox"/> CDIOCh |   |
| <input type="checkbox"/> CDIAm        | <input type="checkbox"/> CDIYH  |                                 |                                  |                                 |   |
| <input type="checkbox"/> Championship | <input type="checkbox"/> Games  |                                 |                                  |                                 |   |

II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2019
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates 1<sup>st</sup> January 2019) and if applicable the FEI Dressage World Cup™ Rules and FEI Dressage Nations Cup™ Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 03/10/2019.

Bettina De Rham  
FEI Director  
Dressage & Para-Equestrian Dressage

**TABLE OF CONTENTS**

<b>I.</b>	<b>DENOMINATION OF EVENT .....</b>	<b>1</b>
<b>II.</b>	<b>GENERAL CONDITIONS.....</b>	<b>1</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE</b>	<b>4</b>
<b>IV.</b>	<b>GENERAL INFORMATION .....</b>	<b>5</b>
1.	ORGANISER .....	5
2.	ORGANISING COMMITTEE .....	6
3.	EVENT DIRECTOR .....	6
<b>V.</b>	<b>OFFICIALS.....</b>	<b>7</b>
<b>VI.</b>	<b>INVITATIONS .....</b>	<b>8</b>
<b>VII.</b>	<b>ENTRIES .....</b>	<b>8</b>
1.	ENTRY DATES AND FEES: .....	9
2.	NO-SHOWS/LATE WITHDRAWALS: .....	9
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE: .....	9
4.	DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE .....	10
<b>VIII.</b>	<b>TIMETABLE .....</b>	<b>11</b>
<b>IX.</b>	<b>COMPETITIONS DETAIL.....</b>	<b>12</b>
<b>X.</b>	<b>FACILITIES OFFERED.....</b>	<b>14</b>
1.	ATHLETES .....	14
2.	GROOMS .....	14
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION..</b>	<b>15</b>
1.	DRAW .....	15
2.	COMPETITION ARENA(S) .....	15
3.	PRACTICE ARENA(S).....	15
4.	STABLES .....	15
5.	SCORING PROVIDER / TIMING PROVIDER .....	15
6.	AVERAGE SCORE / OPEN SCORING.....	15
7.	PRIZE GIVING CEREMONY .....	15
8.	ADVERTISING ON ATHLETES AND HORSES.....	15
9.	TICKETING .....	15
10.	BETTING .....	16
11.	TRANSPORT REIMBURSEMENT HORSES / PONIES .....	16
12.	WELCOME.....	16
13.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS .....	16
14.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS .....	16
15.	SUSTAINABILITY .....	16

<b>XII. VETERINARY MATTERS .....</b>	<b>17</b>
1. CUSTOMS FORMALITIES.....	17
2. HEALTH REQUIREMENTS .....	17
3. NATIONAL REQUIREMENTS.....	17
4. PONIES .....	17
5. INJURY SURVEILLANCE .....	17
6. TRANSPORT OF HORSES .....	18
7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	18
8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter V.....	20
 <b>XIII. HUMAN ANTI-DOPING .....</b>	 <b>20</b>
 <b>XIV. ADDITIONAL INFORMATION .....</b>	 <b>20</b>
1. INSURANCES AND NATIONAL REQUIREMENTS .....	20
2. PROTESTS/APPEALS .....	22
3. DISPUTES.....	22
4. MODIFICATION TO SCHEDULE .....	22
5. ADDITIONAL INFORMATION FROM THE ORGANISER .....	22
 <b>XV. ANNEXES .....</b>	 <b>24</b>
1. FEI Entry System .....	24
2. RESULTS .....	25

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: VZW Jumping Mechelen -VLP club nr 445  
Address: Teintstraat 33 A  
2580 Putte-Peulis  
Belgium  
Telephone: +32 15 75 39 68  
Email: info@jumping-mechelen.com  
Website: www.jumpin9-mechelen.com

#### Contact Details Show Ground:

Address: Nekkerhal - Brussels North  
Plattebeekstraat  
2800 Mechelen  
Belgium  
Telephone: +32 15 55 49 01

Accessibility details (directions by road, nearest airport / train station):

Coming from the direction of Antwerp

E19 Antwerp - Brussels Exit "Mechelen Noord" At the traffic lights, take the right in the direction of Mechelen centre You will pass traffic lights on the ring

At about the 4th light, go left under the bridge direction of Bonheiden You'll see the Nekkerhal at your left-hand Site

Coming from the direction of Brussels

E19 Brussels - Antwerp Exit "Mechelen Zuid" Follow the indicators for the centre of Mechelen At the 2nd traffic lights take the right Once you're on the ring you'll pass 2 traffic lights At the next traffic lights turn right under the bridge direction Bonheiden You'll see the Nekkerhal at your left-hand side

Nearest Airport : Zaventem - Brussels

Nearest Station : Mechelen

**2. ORGANISING COMMITTEE**

Honorary President: N/A

President of the event: Gunter Van Lent

Show Secretary: Yolande & Caroline Wauters

Sport Secretary CDI-W: Jeroen Van Lent

Spaanse Lindebaan 149

1850 Grimbergen

+32 475 21 04 19

info@stablesvanlent-baetens.be

Press Officer: Katrien Van Miert

katrien@communicatie-katrien.be

**3. EVENT DIRECTOR**

Name: Peter Bollen

Address: Driesstraat 14

2811 Mechelen

Telephone: +32 475 28 91 00

Email: pb@jumping-mechelen.com

**FEI APPROVED SCHEDULE  
MECHELEN (BEL) 26-30 December 2019**

**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10050457	Van Daele Jacques	BEL	4*	<a href="mailto:vandaelejacques@telenet.be">vandaelejacques@telenet.be</a>
		Ground Jury Member	10103117	Smeets Olivier	BEL	4*	<a href="mailto:olivier.smeets@benelux.amadeus.com">olivier.smeets@benelux.amadeus.com</a>
		Ground Jury Member	10049288	Leyman Freddy	BEL	4*	<a href="mailto:freddyleyman@skynet.be">freddyleyman@skynet.be</a>
		Ground Jury Member	10050036	Riexinger Gotthilf	GER	5*	<a href="mailto:riexinger@handelsagentur-riexinger.de">riexinger@handelsagentur-riexinger.de</a>
		Ground Jury Member	10050641	Baarup Suzanne	DEN	5*	<a href="mailto:sbc@rideforbund.dk">sbc@rideforbund.dk</a>
		Foreign Judge	10051062	Colliander Maria	FIN	5*	<a href="mailto:maria@colliander.fi">maria@colliander.fi</a>
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Appeal Committee	Appeal Committee President					
4	Chief Steward	Chief Steward	10052167	Deschauer Didier	BEL	3	<a href="mailto:deschauer@gmail.com">deschauer@gmail.com</a>
5	Assistant Stewards	Assistant Steward	10109380	De Hondt Albert	BEL	1	<a href="mailto:Mariella.ronchetti@telenet.be">Mariella.ronchetti@telenet.be</a>
		Assistant Steward	10052165	Rauw Alain	BEL	2	<a href="mailto:alain@dressuurstal-rauw.be">alain@dressuurstal-rauw.be</a>
		Assistant Steward	10116072	Rummens Alain	BEL	1	<a href="mailto:Alain.rummens@skynet.be">Alain.rummens@skynet.be</a>
6	FEI Veterinary Delegate	Veterinary Delegate	10049866	Otte Willy	BEL		<a href="mailto:w.otte@telenet.be">w.otte@telenet.be</a>
		Assistant Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
7	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10093731	Wim Malisart	BEL		<a href="mailto:dr.wimmalisart@skynet.be">dr.wimmalisart@skynet.be</a> +32 475 41 15 93
		Permitted Treating Veterinarian	10093731	Wim Malisart	BEL		<a href="mailto:dr.wimmalisart@skynet.be">dr.wimmalisart@skynet.be</a> +32 475 41 15 93
8	Doctor/Medical Service	Doctor/Medical Service		Dr. Marc Van Cleynenbreughel	BEL		+32 494 52 57 68
9	Farrier	Farrier		Team Tim Van Tricht	BEL		<a href="mailto:tijstables@telenet.be">tijstables@telenet.be</a> +32 475 50 23 93

## **VI. INVITATIONS**

Number of NFs invited:	7
State which NFs are invited: DEN, BEL	NED, SWE, GER, ESP, FRA,
Reserve NFs:	GBR, USA, ITA
Total Number of athletes Big tour:	18
Number of home athletes:	4
Total Number of athletes Small tour:	15
Number of athletes per NF:	1-2
Number of horses per athlete: below)	1 (2 if within the limitations

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

In total maximum of 18 athlete/horse combinations will be accepted to the CDI-W Big Tour.

In total maximum of 15 athlete/horse combinations will be accepted to the CDI-W small tour.

Home athletes: According to a special handicap agreed upon with NF (maximum of 4 in GP).

Wildcards:

a. OC Wildcards: 2

b. FEI Wildcards: 1

\* The first 10 athletes from the FEI World Cup Standings list 23 days before the start of the event must be invited for the World Cup CDI-Ws through their NF. They are included in the number of 1-2 per country. If more than 2 athletes from any particular country are amongst the top 10, they will all be invited.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event:  
<https://entry.fei.org>
- You will find additional documentation on:  
<https://inside.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.



**1. ENTRY DATES AND FEES:**

**Deadlines for entries**

Definite Entries: Monday 2 December 2019

Last date for substitutions: 27 December 2019 (at the latest two hours prior to the horse inspection).

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

**Entry fee per horse:** € 400 (small tour) & € 450 (big tour)

Stabling fee per horse (if any): n/a

Starting fee per horse (if any): n/a

**VAT:** € 26.03

**Total fee per horse:** € 426.03 (small tour) & € 476.23 (big tour)

According to Belgian law, 21% VAT is to be paid on part of the entry fee that is covering costs for security and other services offered by the OC (123,97 Euro + 21% VAT)

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: € 300/horse incl. VAT (From 20/12/2019 - 16h00)

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee       Not included in compulsory entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request): n/a  
Manure disposal: € 40  
Hay: € 10.6  
Straw: Not available

Shavings:	€ 13.25
Other (please specify):	
Lorry parking:	€ 90.75/lorry
Health papers:	€ 60/document
Tackbox:	€ 181.5
Non Competing Horse:	€ 221.5/horse

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: BE 0445 643 536

The request for extra stables (on availability only) needs to be made with the definite entries.
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**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.                       DoD will not be used.                       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.**  
**All Dressage Tests to be ridden from memory.**

	Day	Date	Time
• <u>Opening of stables</u>	Friday	27/12/19	14h00
• <u>Horse Inspection</u>	Friday	27/12/19	19h00-20h00
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
Saint Georges & Grand Prix	Friday	27/12/19	20h15
Intermediate I Freestyle & Grand Prix Freestyle	Saturday	28/12/19	16h00

<b>Competitions CDI-W:</b>	Day	Date	Time	Prize Money
Class 1: Saint Georges	Saturday	28/12/19	09h30	€ 2.500
Class 2: Grand Prix	Saturday	28/12/19	11h20	€ 15.000
Class 3: Intermediate I Freestyle	Sunday	29/12/19	10h15	€ 7.000
Class 4: Grand Prix Freestyle	Sunday	29/12/19	14h00	€ 50.000
<b><u>Total Prize Money (incl prize in kind)</u></b>				€ 74.500
<b><u>Prizes in Kind</u></b>	BMW E-bike (Class 2)			€ 3.448

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	n/a
Best foreign athlete -	n/a
Best home athlete –	n/a
Team awards –	n/a

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Saturday**

**DATE: 28/12/2019**

**COMPETITION No 1**

Test: Prix St Georges, Edition 2009 update 2018  
Number of horses per athlete: 1  
Open to: 15 starters  
Draw/Art: Ordinary draw art 425.2  
Prize money: € 2.500  
Breakdown: 1<sup>st</sup> € 700    2<sup>nd</sup> € 575    3<sup>rd</sup> € 435  
                  4<sup>th</sup> € 315    5<sup>th</sup> € 235    6<sup>th</sup> € 140    7<sup>th</sup> € 100

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**COMPETITION No 2**

Test: Grand Prix, Edition 2009 Revision 2014, Update 2018  
Number of horses per athlete: 1  
Open to: 18 starters  
Draw/Art: acc. to Art. 425.2.2. in reverse order of the World Ranking List (in groups of five)  
Prize money: € 15.000 (incl BMW active hybrid E-bike value: € 3.448)  
Breakdown: 1<sup>st</sup> BMW E-bike + € 602    2<sup>nd</sup> € 3.000  
                  3<sup>rd</sup> € 1.950    4<sup>th</sup> € 1.500    5<sup>th</sup> € 1.350  
                  6<sup>th</sup> € 1.200    7<sup>th</sup> € 1.050    8<sup>th</sup> € 900

\* \* \* \* \*

**SECOND DAY: Sunday**

**DATE: 29/12/2019**

**COMPETITION No 3**

Test: Intermediate I Freestyle, Edition 1998, Revision 2009, Update 2017  
Number of horses per athlete: 1  
Open to: All riders of competition 1  
Draw/Art: art 425.5 draw in reverse order of the result of comp 1  
Prize money: € 7.000  
Breakdown: 1<sup>st</sup> € 2.000 2<sup>nd</sup> € 1.500 3<sup>rd</sup> € 1.000  
4<sup>th</sup> € 500 5<sup>th</sup> € 400 6<sup>th</sup> € 250 7<sup>th</sup>-15<sup>th</sup> € 150

Music (2 CDs) has to be handed in at declaration of starters in the show office.

\* \* \* \* \*

**COMPETITION No 4**

Test: Grand Prix Freestyle Edition 1999, revision 2009, update 2017  
Number of horses per athlete: 1  
Open to: and compulsory for the 15 best athlete/horse combinations from Class 2 (Grand Prix)  
Draw/Art: draw in groups of five acc. to Art. 425.5. The group of athletes ranked 1st to 5th in Grand Prix has to start last.  
Prize money: € 50.000  
Breakdown: 1<sup>st</sup> € 13.750 2<sup>nd</sup> € 10.000 3<sup>rd</sup> € 7.500  
4<sup>th</sup> € 5.625 5<sup>th</sup> € 3.125 6<sup>th</sup> € 2.500  
7<sup>th</sup> € 1.875 8<sup>th</sup> 1.250 9<sup>th</sup> – 15<sup>th</sup> € 625

Music (2 CDs) has to be handed in at declaration of starters in the show

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## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation.

Hotel: Hotel & Wellness V

Address: Vismarkt 14

2800 Mechelen

Telephone: +32 15 200 755

At the expense of The Organiser  or the Athlete

Accommodated (bed and breakfast) from Friday 27/12 to Sunday 29/12 (2 nights, single room)

Early arrival of CDI-W riders are at own expenses.

For extra bookings, visit our website [www.jumping-mechelen.com/en/hotels](http://www.jumping-mechelen.com/en/hotels)

Special rates for guests through the organization

All rooms booked but not used will be billed to the rider following the usual hotel rate!!!

Transportation between hotel and showground will be organized (shuttle service). Please confirm date of arrival and departure at the show office for the booking of your room. Contact: Jeroen van Lent - [info@stablesvanlent-baetens.be](mailto:info@stablesvanlent-baetens.be) with a copy to Emilie Proot – [emilie@jumping-mechelen.com](mailto:emilie@jumping-mechelen.com)

#### Meals.

At the expense of The Organiser  or the Athlete

Meals provided from Friday 27/12 to Sunday 29/12

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of The Organiser  or the Athlete

Only on request directly with the OC the latest with the definite entries.

#### Meals.

At the expense of The Organiser  or the Athlete

Meals provided from Friday 27/12 to Sunday 29/12

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

Location of the draw: International Sport Office

### 2. COMPETITION ARENA(S)

Total dimensions: 85m x 28m

Type of Footing: Poels Jumping Soil

(Competition arena - dimensions: 20 x 60 m)

### 3. PRACTICE ARENA(S)

Dimensions: 60m x 25m

Type of Footing: Poels Jumping Soil

(Competition arena - dimensions: 20 x 60 m)

### 4. STABLES

Size of boxes: 3 m x 3 m (minimum 3m x 3m + 20 % 3m x 4m)

### 5. SCORING PROVIDER / TIMING PROVIDER

Name contact person: Mario Cron

Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### 6. AVERAGE SCORE / OPEN SCORING

Average Score and Open Scoring: Yes  No

### 7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6 (No 6-4 one lap of honour. No 1-3 for line up.)

CDI-W Competitions: 8 (No 8-4 one lap of honour. No 1-3 for line up.)

### 8. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Tele Ticket Service  
Web address to buy ticket: www.teleticketsservice.com

**10. BETTING**

Betting will be authorised by the Organiser. Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at per km or the Athlete

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  or the Athlete

If paid by the Athlete, approximate cost per round trip:

Taxi  to be paid by the Organiser  or the Athlete

If paid by the Athlete, approximate cost per round trip:

Other:

There will be shuttle service from the hotel to the showground and back:

26-30 December: from 07h00 to 01h00

No shuttle service on the 25th, exceptional on the 31st when ordered by the 29th the latest.

Request for Pick up from and to the airport (Brussels) should be send to the sport office in advance (emilie@jumping-mechelen.com).

**14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

**15. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: EUROPEAN HORSE SERVICES  
Address: Oostende Steenweg 1  
B-8377 Meetkerke  
Telephone: +32 50 62 62 47  
Email: info@ehs.be  
Opening hours: Monday-Friday: 09h00-12h00 & 13h00-17h30  
Saturday-Sunday: Closed

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: /  
Quarantine period: /  
Specimen Import Licence applied: /

### **3. NATIONAL REQUIREMENTS**

For each horse coming into Belgium from abroad the following documents must be provided:

1. An international FEI-passport or a national passport, approved by the FEI.
2. A valid health certificate.
3. Non EU competitors are strongly advised to use an ATA carnet, issued and approved by the local Chamber of Commerce. The carnet has to be opened by the customs in your country.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME  
(EADCMP). FEI Regulations, Chapter VII**

**8.1 SAMPLING. FEI Veterinary Regulations Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

**XIV. ADDITIONAL INFORMATION**

**1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

**1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

**1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

Health papers:

- ° must be ordered AT ARRIVAL at the Secretaries Offices.
- ° will be charged by the Belgian Government or organiser

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against

any injuries or illnesses they may sustain while participating at a FEI Event.

## 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## 5. ADDITIONAL INFORMATION FROM THE ORGANISER

Attention, No dogs allowed in the Nekkerhal !

The organization is not responsible for any robbery and or vandalism at the event, in the stables or in the lorry.

### Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II /Intermediate A/ Intermediate B	As of 16 <sup>th</sup> year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 <sup>th</sup> year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
CDIAm	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

All riders need to settle their accounts after their last class in the sport office. Prize money will be wired. Make sure to bring your bank details for the transfer.

18 % tax deduction will be taken of the prize-money of the Foreign Riders by the Belgian Government.

PAYMENT only with VISA and Master Card (with Chip) and Belgium Bank contact!

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

## **XV. ANNEXES**

### **1.FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10095502  
**Name\*:** Proot  
**First Name\*:** Emilie  
**E-Mail\*:** emilie@ewpromotion.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10200107  
**Name\*:** Van Lent  
**First Name\*:** Jeroen  
**E-Mail\*:** info@stablesvanlent-baetens.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10046788  
**Name\*:** Bollen  
**First Name\*:** Peter  
**E-Mail\*:** PB@nutriquine.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- \*) Mandatory Fields



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO  
OTHERS UPON REQUEST**